



IMPORTANT ANNOUNCEMENT TO PHYSICAL SHAREHOLDERS

Dear Shareholder,

Securities and Exchange Board of India (SEBI) vide Circular dated March 16, 2023, has made it mandatory for the holders of physical securities to furnish PAN, Contact details, Bank A/c details, specimen signature and details of nomination **before October 01, 2023** to the RTA (Registrar and Share Transfer Agents) of the Company in respect of all concerned Folios. Folios wherein any of the above document(s)/details are not furnished before the said date, shall be frozen by the RTA. After **December 31, 2025** the frozen folios shall be referred by the RTA/ Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and or Prevention of Money Laundering Act, 2002.

Further, the holders of physical securities are requested to ensure that their **PAN is** linked to Aadhaar by **June 30, 2023**, or any other date as may be specified by the Central Board of Direct Taxes to avoid freezing of folio.

Further w.e.f. **January 01, 2022** any service request shall be entertained by RTA only upon registration of the PAN, Bank Account details and Nomination.

Keeping the above statutory requirements in view, **holders of the physical securities are requested to furnish valid PAN, Contact details, Bank A/c details, specimen signature and details of Nomination immediately to Link Intime India Pvt. Ltd ("RTA")** at the below mentioned address by using the relevant forms as mentioned below, to ensure that their folio is not frozen on or after October 01, 2023:

To,

Link Intime India Private Limited

Unit – DRC Systems India Limited

5th Floor, 506 TO 508, Amarnath Business Centre-1 (ABC -1),

Beside Gala Business Centre, Off C.G. Road, Navrangpura,

Ahmedabad - 380 009

Tel: +91 79 2646 5179/86

Email: ahmedabad@linkintime.co.in

Website: www.linkintime.co.in

Sr. No	Particulars of Form details	Form
1	Request for registering PAN, KYC details or changes / updation thereof	ISR-1
2	Confirmation of signature of shareholder by the Banker (in case of major mismatch in the signature of the shareholder)	ISR-2
3	Nomination Form	SH-13
4	Cancellation or Variation of Nomination	SH-14
5	Declaration form for opting out / cancellation of Nomination*	ISR-3

*** In case of cancellation of the existing nomination, Members are requested to use Form SH-14 along with Form ISR-3.**

The relevant formats for Nomination and Updation of KYC details viz. Forms ISR-1, ISR-2, ISR-3, SH-13, SH-14 and SEBI circular are available on:

- a. The website of RTA - www.linkintime.co.in > Resources > Downloads > General > Formats for KYC.
- b. The website of the Company at www.drcsystems.com > Investor Relations > Advice To Shareholders.

Members holding shares in electronic (Demat) form are requested to verify and update immediately any change in the address or bank mandates etc. to the respective Depository Participants with whom they are maintaining their demat accounts.

Further, SEBI vide its circular SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2022/8 dated January 25, 2022 has decided that listed Companies shall henceforth issue the securities in dematerialized form only (vide Gazette Notification no. SEBI/LAD-NRO/GN/2022/66 dated January 24, 2022) while processing the following service request:

- i. Issue of duplicate securities certificate;
- ii. Claim from Unclaimed Suspense Account;
- iii. Renewal / Exchange of securities certificate;
- iv. Endorsement;
- v. Sub-division / Splitting of securities certificate;
- vi. Consolidation of securities certificates/folios;
- vii. Transmission;
- viii. Transposition;

For item nos. iii to viii above, the RTA/ Company will obtain the original securities certificate(s) for processing of service requests.

The RTA/ Company will verify and process the service requests and thereafter issue a 'Letter of confirmation' in lieu of physical securities certificate(s), to the securities holder/claimant within 30 days of its receipt of such request after removing objections, if any. The 'Letter of Confirmation' will be valid for a period of 120 days from the date of its issuance, within which the securities holder/claimant shall make a request to the Depository Participant for dematerializing the said securities.

In case the securities holder/claimant fails to submit the demat request within the aforesaid period, RTA/ Company will credit the securities to the Suspense Escrow Demat Account of the Company.

To avoid any inconvenience, the holders of physical securities are requested to kindly convert their shares in demat form and furnish the demat details to the Company. The same shall also be updated with the RTA.
